Permit Re-Issuance [Re-Verification*] Checklist and Guidance
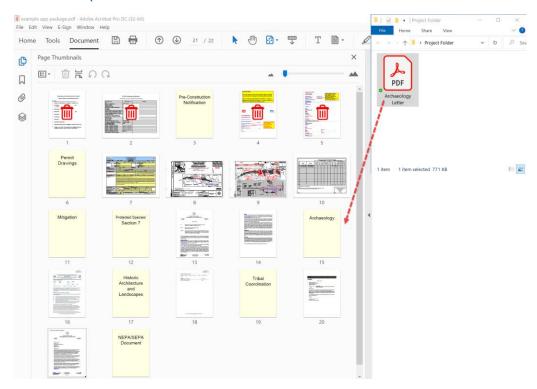
When do I use this?

When it is determined that your Nationwide or Regional General Permit will expire prior to the completion of work in Jurisdictional Areas.

Format of this guidance

This PDF can be used to aggregate the application package as the pieces are acquired. The checklists pages can then be deleted once they are no longer needed, and you'll be left with the complete attachment to upload to the DWR form.

*Permit Semantics: Renewal/Reissuance/Reverification

When a Nationwide or Regional General Permit has expired, the correct term for requesting the activity to be covered under the new Nationwide or Regional General Permit appropriate for that activity is Reverification. However, internal terminology also uses this term to describe the process of revisiting the jurisdictional resources on a project with the Agencies.

To reduce confusion, it's acceptable to use whichever term is appropriate to your audience.

As long as this template is used, the documentation to the Corps will be accurate.

Document Control:

2022-10-08: Created in coordination with Monte Matthews and Lori Beckwith. Matt Wilkerson approved the permitting version of the tribal coordination letter.

Nationwide & General Permit Reverification Checklist

Item	Source
Protected species surveys valid, resolved, or scheduled.	[Link to IPaC](#)
Previous Permit Application Package	[Link to SharePoint](#) [Permit Applications Website](#)
Previous Permit Package	[Link to SharePoint](#) [Issued Permits Website](#)
Tribal Coordination letters sent/ received for all listed tribes for the county of project during original permitting. If no coordination, or a tribe was added, send a Tribal Coordination Letter to the tribe not originally included. Use the "Permit Stage" version of letter, found on ECAP Website	[Check Tribal Coordination List here](#) [Link to SharePoint](#) [Permit Stage Tribal Coordination Template on ECAP Website](#)
DWR Project Supplemental Information Form	[DWR Project Supplemental Information Form](#)

Project Submittal Interim Form

Updated September 4, 2020

Project Type: *

- ○ For the Record Only (Courtesy Copy)
- ○ New Project
- ○ Modification/New Project with Existing ID
- ○ More Information Response
- ○ Other Agency Comments
- ○ Pre-Application Submittal
- ● Re-Issuance\Renewal Request
- ○ Stream or Buffer Appeal

Pre-Filing Meeting Date Request was submitted on: [_____] 📅

Project Contact Information

Name: [ECAP Environmental Coordinator/DEO]

Email Address: * [above name's email address .]

Project Information

Existing ID #: *
[from permit]

Existing Version: *
[on permit] 1

Project Name: * [TIP]

Is this a public transportation project? *

- ● Yes
- ○ No

Is this a DOT project? *

- ● Yes
- ○ No

Is the project located within a NC DCM Area of Environmental Concern (AEC)? *

○ Yes   ○ No   ○ Unknown

TIP#:
[TIP]

WBS#:
[_____]

County (ies) *
[Gaston ▼]

[Upload]   **Describe the attachments or add comments:**

Describe the attachments or add comments:

Blue text: Confirm/complete these definitive statements.
Orange text: if required.

Reverification of this project is requested (provide short explanation, e.g., as the previously issued Nationwide Permits will expire and construction is not anticipated to be complete by the expiration.)

Indicate if construction has started.

The previously issued 404 and 401 Permits (Permit Package) and Application Package are attached. There have been no changes to design or impacts since the previously issued permits and the plans submitted with the original application package remain accurate and valid.

Section 7
If no changes to species list: The list of federally-listed species and/or designated critical habitat for this project has not changed since the application package was originally submitted.
If changes to species: Explanation of addition/subtraction, if added include dates of surveys for species with habitat.
If changes to biological conclusion: list those species that have changed and why.
Note whether or not the trees have been removed.

Archaeology and Historic Properties
There have been no changes to Archaeology and Historic Properties since the previously issued permits.

Tribal Coordination (link to protocol/list)
(Verify the list of tribes has not changed and that tribes were previously contacted. If the tribes were not contacted, use the "Permit Stage" version of the tribal coordination letter, attached to this guidance.) The project was coordinated with the federally-listed tribes prior to previous permit issuance and the list of federally listed tribes has not changed for this county. OR
The original permit pre-dated current tribal coordination protocols. Please find attached tribal coordination for this project. OR The [tribe] has been added to the list of tribes requiring outreach for this county. The letter/response is included in this request.

NCDOT is hereby requesting reverification under Nationwide Permit ___ or RGP ___.

Upload

Due to glitches with Laserfiche, do not upload attachment if you plan to "Save as Draft."

ECAP Procedure/ Procedure if preparing for someone else to sign and submit:
Once complete, select "Save as Draft" and forward link to the signatory/ submitter. They will upload the attachments, sign, submit, and distribute*.

*If project has not let, will submit application (and subsequent permit package) as a normal permit distribution. If project let, will submit only to Division Environmental staff.

* ☑ By checking the box and signing box below, I certify that:

Signature:*   Sign

Submittal Date: Is filled in automatically once submitted.

Submit   Save as Draft

Tribal Coordination

Permit Application

Permit Package